

SCHOOL JOB# SUB ID # SUBSTITUTE NAME (Pleases Print)

☐ PLEASE BLOCK FROM OUR SCHOOL

DATE(S) RELATED TO EVALUATION

EXPLANATION OF RATING SCHEDULE:

SATISFACTORY: Meets or exceeds expectations of the West Contra Costa Unified School District.

NEEDS IMPROVEMENT: Does not yet meet the West Contra Costa Unified School District expectations but appears to have potential for improvement.

	EXCELLENT	SATISFACTORY	NEEDS IMPROVEMENT	NOT OBSERVED	COMMENTS
Personal Qualities Poise, health, personal Appearance, voice	☐	☐	☐	☐	
Personality and Relationship With Others	☐	☐	☐	☐	
Professional Ethics	☐	☐	☐	☐	
Punctuality	☐	☐	☐	☐	
Cooperativeness	☐	☐	☐	☐	
TEACHING PERFORMANCE					
Class Control	☐	☐	☐	☐	
Reaction of Students	☐	☐	☐	☐	
Use of Teacher Lesson Plans	☐	☐	☐	☐	
Thoroughness of Preparation	☐	☐	☐	☐	

Best suited for _____ grades. Good prospect for regular teaching assignment: YES ☐ NO ☐

PRINCIPAL'S SIGNATURE

DATE

SUBSTITUTE'S SIGNATURE (not required)

DATE